



INTERNATIONAL NAVAL SURVEYS BUREAU
ΔΙΕΘΝΕΣ ΓΡΑΦΕΙΟ ΕΠΙΘΕΩΡΗΣΕΩΝ ΠΛΟΙΩΝ

APPLICATION FOR CERTIFICATION OF A SAFETY MANAGEMENT SYSTEM

TO: I.N.S.B. Head Office – ISM Systems Dpt.

We _____
(name of Managing Company)

hereby apply for ISM certification of the Safety Management System (SMS) as follows:

Certification required	
Company	Vessel
Name:	Name:
Place:	Type:
Type of audit*:	Place of audit:
Number of vessels managed:	Type of audit*:
In case there is already a DOC Issued by:.....last endorsement on.....	Present/intended flag:
	Classification Society:
Company 's remarks:	
* Initial audit may be carried out provided that the SMS is in operation at least for three months. Interim DOC may be issued to facilitate initial implementation of the ISM Code where the company is newly established or where new ship types are added to an existing DOC Interim SMC may be issued to new ships on delivery and when a company takes on the responsibility for the management of a ship which is new to the company.	

The undersigned Party states that agree all services rendered in connection with the application to be governed by the overleaf terms and conditions. It is also understood that the same terms shall govern the subsequent surveys as the application made remains always and in all cases applicable.

Name of Applicant:
Title:
Signature:
Date:

HEAD OFFICE: 8 KANTHAROU & SAHTOURI STR., 185 37 PIRAEUS - GREECE
TEL.: (010) 4532529 - 4537993, FAX: (010) 4184282, TLX: 241764 INSB GR
e-mail : insb@hol.gr

TERMS FOR SAFETY MANAGEMENT SYSTEM CERTIFICATION

1. The Manager of the Company or his representative will proceed to make the necessary preparations for the Company and/or ship to be ready to undertake the requested audits or other services.
2. Services leading to issue ISM Code Certificates are offered in compliance with the International Conventions and with the Regulations and/or instructions of the Flag State Administration concerned.
3. Documents and records issued after audits carried out by INSB Auditors reflect the condition of the Company and/or the ship at the time of the audit. It is Management Company's sole responsibility to maintain ashore and aboard the condition required by the ISM Code which otherwise can result the withdrawal of the relevant certificates.
4. The company's and its fleet certified Safety Management System is to remain under periodical follow up audits in order to ensure consistent compliance with the requirements of the ISM Code. The Company is to forward to INSB a notice of any amendments or modifications to the company's or its ships SMS including an evaluation of the effects of the company and/or of the ship is necessary to be carried out.
5. It is the responsibility of the managing company to inform INSB of any change of ownership, management, flag or class of any vessel under its management. When vessels change their flag and INSB is not recognized by the new flag state, the vessel's SMC is not valid and it is to be returned to INSB.
6. The verification of compliance with the requirements of the ISM Code does not relieve the managing company, or the crew members of their obligations as to compliance with national and international legislation related to safety and pollution prevention.
7. Nothing expressed herein is intended or shall be construed to give any person or corporation, other than the parties hereto, any right, remedy or claim. All provisions hereof are for the sole and exclusive benefit of the parties hereto.
8. The selection, the appointment or the replacement of INSB Auditors is the responsibility and at the discretion of INSB.
9. INSB shall exercise due care and shall act with professionalism and workmanship.
10. INSB liability for services rendered is defined and remains as contained in its Rules and Regulations.
11. INSB shall in no circumstances be liable for indirect or consequential loss or damage (including but without limitation loss of profit, loss of contracts or loss of user) suffered or incurred by any person resulting from any failure by INSB in the performance of its obligations as described in this agreement.
12. Any dispute against INSB decisions, may be submitted to the court of Piraeus or, at the option of INSB, to the court competent for the third party's place of residence.

FEES

13. Services offered by INSB or its representative are priced according to its current fees table and terms, unless otherwise agreed in writing.
14. Any intervention of INSB, whether completed or interrupted, for any reason, shall be invoiced and paid upon its ending. Exceptionally invoices can be paid within 30 days from their issue.
15. Legal interest may be charged and demanded on any amounts not paid within this date.
16. Should INSB be required to take any legal or administrative action for the collection of fees hereunder, the amount of all costs of such action shall be added to the invoiced amount.
17. In the event of a default in the payment of any owned fees, documents of the ship and/or company in possession of INSB shall be subject to a lien.