



INTERNATIONAL NAVAL SURVEYS BUREAU - I.N.S.B.

APPLICATION FOR CLASSIFICATION & STATUTORY SERVICES – VESSELS IN SERVICE

TO: I.N.S.B. Head Office – Piraeus , Greece.

Date Application made: _____

APPLICANTS DETAILS

Company		Ship owners <input type="checkbox"/>	Managers <input type="checkbox"/>	Agents <input type="checkbox"/>	<input type="checkbox"/> Other
Address		Contact Person & Title			
Country		Tel		24h:	
Email		Fax			

IN CASE APPLICATION IS BEING SUBMITTED VIA AN I.N.S.B. SURVEY STATION, BELOW FIELDS TO BE ALSO COMPLETED:

I.N.S.B. Network Office		Intended Surveyor	
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VESSEL'S MAIN PARTICULARS

Vessel's Name		IMO NR		Built	
Previous Name		Gross Tons		Type	
Present Flag		Net Tons		LOA (mts)	
Intended Flag		Last Classification Society			
Intended Date/ Place of surveys		Date of Last Special Class Surveys			
Intended Trading Area					

SERVICES REQUESTED

Classification and / or Statutory Surveys

Calculations or Approvals

Class Hull	<input type="checkbox"/> Special <input type="checkbox"/> Intermediate <input type="checkbox"/> Annual	Trim & Stability	<input type="checkbox"/>
Class Machinery	<input type="checkbox"/> Special <input type="checkbox"/> Continuous <input type="checkbox"/> Annual	Grain Stability	<input type="checkbox"/>
Load Line	<input type="checkbox"/> Initial <input type="checkbox"/> Renewal <input type="checkbox"/> Annual	Loading Manual	<input type="checkbox"/>
Saf. Construction	<input type="checkbox"/> Initial <input type="checkbox"/> Renewal <input type="checkbox"/> Annual <input type="checkbox"/> Intermediate	SOPEP / SMPEP	<input type="checkbox"/> / <input type="checkbox"/>
Saf. Equipment	<input type="checkbox"/> Initial <input type="checkbox"/> Renewal <input type="checkbox"/> Annual <input type="checkbox"/> Periodical	Cargo Securing Manual	<input type="checkbox"/>
Saf. Radio	<input type="checkbox"/> Initial <input type="checkbox"/> Renewal <input type="checkbox"/> Periodical	Loading, Unloading Manual	<input type="checkbox"/>
I.O.P.P	<input type="checkbox"/> Initial <input type="checkbox"/> Renewal <input type="checkbox"/> Annual <input type="checkbox"/> Intermediate	Freeboard Computation	<input type="checkbox"/>
I.A.P.P	<input type="checkbox"/> Initial <input type="checkbox"/> Renewal <input type="checkbox"/> Annual <input type="checkbox"/> Intermediate	ITC'69 Calculation	<input type="checkbox"/>
TONNAGE (ITC'69)	<input type="checkbox"/>	Garbage Management Plan	<input type="checkbox"/>
Other1 (pls specify)		Fire Plan	<input type="checkbox"/>
Other2 (pls specify)		Other 1-(pls specify)	<input type="checkbox"/>
Other3 (pls specify)		Other 2-(pls specify)	<input type="checkbox"/>

INITIAL DOCUMENTS TO BE SUBMITTED WHEN APPLYING FOR ENTRY / TRANSFER OF CLASS TO I.N.S.B.

<input type="checkbox"/> Updated Survey Status by the losing Society (all pages)	<input type="checkbox"/> Copy of existing Class Certificate (visas included)
<input type="checkbox"/> Copy of ship's existing Registration Certificate	<input type="checkbox"/> Copies of existing Statutory Certificates

BILLING CONTACT DETAILS (please fill below spaces if different from the above Applicant details)

Company		Person Responsible:	
Address		Tel:	
Country		Fax	24h:
Email			

ACKNOWLEDGMENT

By means of the presents, we hereby request INTERNATIONAL NAVAL SURVEYS BUREAU - I.N.S.B society to perform the services as above stipulated whereby it is confirmed that we have read and accepted the terms & conditions governing the rendering of INTERNATIONAL NAVAL SURVEYS BUREAU - I.N.S.B services as shown overleaf.

Name/ Surname of Applicant	
Stamp & Signature	_____



TERMS & CONDITIONS OF SERVICES FOR THE CLASSIFICATION & STATUTORY WORK WITH INTERNATIONAL NAVAL SURVEYS BUREAU - I.N.S.B.

The conditions of services illustrated here below shall apply to the provision by the society "International Naval Surveys Bureau & Security Services Private Provider S.A." (herein-after referred to as "INTERNATIONAL NAVAL SURVEYS BUREAU - I.N.S.B. and/or I.N.S.B." or the society) of its services, information or advice of whatever nature related to the Classification of ships or installations, and shall be deemed to be or treated as being applicable for all applications submitted by third parties, in this respect. For statutory work please refer to below point Nr 12.

1. "Classification" process is consisted by: a) the development or update and implementation of Rules & Regulations, Guides, standards and other verified criteria, b) the review of ships design and survey (during or after construction), to verify compliance with such Rules & Regulations, Guides, standards and other verified criteria and c) the assignment of a classification character and registration into the society's Register of Ships, once such compliance has been verified. Continued compliance and/or construction supervision is conditional upon Classification determined provisions and proper care, conduct and responsibility from the side of the ship owners or operators.
2. The ship's owner, operator or his representative will proceed to make the necessary preparations for the ship to be ready to undertake the requested surveys or other services in a prompt manner. Ship owners or operators are responsible for establishing and maintaining safe working conditions in accordance with the applicable safety standards and for providing INTERNATIONAL NAVAL SURVEYS BUREAU - I.N.S.B. surveyors or auditors with safe access to sites and assistance during surveys, audits, testing and trials.
3. INTERNATIONAL NAVAL SURVEYS BUREAU - I.N.S.B. shall exercise due care and shall act with professionalism and workmanship. Surveyors apply normally accepted examination and testing standards to those items specified for each survey by the Rules, construction or survey procedures and safety related standards.
4. INTERNATIONAL NAVAL SURVEYS BUREAU - I.N.S.B. will in its sole and absolute discretion determine the practices and procedures to be adopted for the tests, inspections and surveys to be carried out by its surveyors. The right for the selection, appointment or the replacement of an INTERNATIONAL NAVAL SURVEYS BUREAU - I.N.S.B. surveyor remains only with the INTERNATIONAL NAVAL SURVEYS BUREAU - I.N.S.B.
5. Classification Services are offered in compliance with the valid INTERNATIONAL NAVAL SURVEYS BUREAU - I.N.S.B. Rules and Regulations for the meaning and interpretation of which INTERNATIONAL NAVAL SURVEYS BUREAU - I.N.S.B. is the sole qualified to decide upon.
6. The ship and/or installation shall be properly maintained and operated under the sole responsibility of the ship owner or manager, at all times and between the surveys periodicity, as applicable.
7. Ship's owner or operators – at their sole responsibility- must promptly report to INTERNATIONAL NAVAL SURVEYS BUREAU - I.N.S.B. any incident or event which may affect the condition of the ship or its classification status, as soon as practical, after its occurrence for the necessary actions towards the maintenance of class.
8. Any Classification certification, reports, records or other documents issued pursuant to surveys carried out by the society's surveyors, reflect the condition of the ship or installation at the time of surveys. Therefore, nothing in the present conditions or in any certificate or report or record issued shall be deemed to create any interest, right, claim or benefit in any insurer or other third party.
9. It is understood and agreed that the issue of Classification certificates or the performance of services shall be at the sole discretion of INTERNATIONAL NAVAL SURVEYS BUREAU - I.N.S.B. and that INTERNATIONAL NAVAL SURVEYS BUREAU - I.N.S.B. reserves the right to withhold or withdraw classification, certificates or services for lack of conformity with its Rules or for any other reason, whether or not such reason be deemed by the other party to be unreasonable, arbitrary or un-forceable.
10. INTERNATIONAL NAVAL SURVEYS BUREAU - I.N.S.B. reserves the right to reconsider, withhold, suspend, withdraw or cancel the class of any vessel with immediate effect for non-compliance with the society's Rules or other applicable standards, for defects or damages which are not reported to INTERNATIONAL NAVAL SURVEYS BUREAU - I.N.S.B., for defects reported by its Surveyors and which have not been rectified in accordance with their recommendations or in the event of non-payment of fees which are due on account of Classification or other services. Repetitive PSC detentions of an I.N.S.B. classed vessel, may also affect her classification status with the society, provided that detainable items are considered to have an effect towards ship's compliance with classification Rules and Regulations.
11. INTERNATIONAL NAVAL SURVEYS BUREAU - I.N.S.B. may also deem the classification of any vessel cancelled upon the vessel's sale or transfer without prior written notice to INTERNATIONAL NAVAL SURVEYS BUREAU - I.N.S.B.
12. All work performed on behalf of Flag Administrations shall be governed by the applicable International Conventions as adopted by each Flag State, their National requirements as well as the terms and conditions of this document unless the Flag Administration specifies otherwise.
13. INTERNATIONAL NAVAL SURVEYS BUREAU - I.N.S.B. acts independently in the performance of its services and neither the society nor any of its officers, directors, employees or agents shall -during the expedition of services in accordance with the conditions stipulated herein- be or considered to act as officers, directors, employees or agents of any other third party, including but not limited to a shipyard, operator, charterer or insurer.
14. All documents, drawings and information provided to the INTERNATIONAL NAVAL SURVEYS BUREAU - I.N.S.B. in connection with the performance of its services are treated as confidential by the society and shall not, without the prior consent of the party providing such documents or information, be disclosed for any purpose other than that for which they are provided. Results of surveys performed by INTERNATIONAL NAVAL SURVEYS BUREAU - I.N.S.B. surveyors or auditors as well as ship's records are treated in the same manner as above illustrated. The contents or copies of certificates, survey results, information or reports, may be disclosed as required by applicable legislation, court order, legal proceedings or adherence to the request of the Flag Administration or Port state control Authorities and in line with the provisions of the society's related Quality procedure.



CONDITIONS OF SERVICES FOR THE CLASSIFICATION & STATUTORY WORK WITH INTERNATIONAL NAVAL SURVEYS BUREAU - I.N.S.B. (continued)

15. In addition, it is understood and agreed that below information is considered public information and available to any interested party:
 - a. Information published into the society's Register of Ships;
 - b. Due dates of periodical class surveys;
 - c. Information on transfers, suspensions or withdrawal of class, including overdue surveys, overdue recommendations, operating conditions or restrictions.
16. INSB uses every endeavor to ensure that all its services function with every possible attention and accuracy. Nevertheless, this society cannot be held responsible for any mistake, error or omission in any report or certificate issued by its Surveyors/Auditors. The same applies to the Register Book issued, its appendices and to every publication. Similarly, INSB cannot be held responsible for any negligence, omission error of judgment of its surveyors, auditors, representatives, agents or advisors. Further, neither the INTERNATIONAL NAVAL SURVEYS BUREAU - I.N.S.B. nor any of its officers, directors, employees, agents, subcontractors shall be liable of any loss, damage or error of whatever nature whether or not negligent howsoever caused in the provision of services, information or advice given in any way whatsoever by or on behalf of the INTERNATIONAL NAVAL SURVEYS BUREAU - I.N.S.B. In providing services, information or advice neither the society nor any of its officers, directors, employees, agents or subcontractors warrant the accuracy of any information or advice provided.
17. In the unpleasant case where a customer of INTERNATIONAL NAVAL SURVEYS BUREAU - I.N.S.B. suffers loss, damage or expense arising from the provision of the society's services, information or advice which is proved to have been caused due to the society's negligent act, error or omission or from any inaccuracy in the information or advice provided by any INTERNATIONAL NAVAL SURVEYS BUREAU - I.N.S.B. officers, directors, employees, agents or subcontractors, the society shall provide compensation for any proved loss, damage or expense up to but not exceeding the amount of fee charged and collected by the INTERNATIONAL NAVAL SURVEYS BUREAU - I.N.S.B. for the particular service, information or advice. Any claim for loss, damage or expense shall be made in writing to the INTERNATIONAL NAVAL SURVEYS BUREAU - I.N.S.B. within three (3) months from the date when the particular service, information or advice was first provided. Failure to present any claims to the society in written and within the three (3) months period, any of such claims will be deemed as to have been waived and shall be time barred in whole.
18. INTERNATIONAL NAVAL SURVEYS BUREAU - I.N.S.B. does not in any way warrant when providing services in relation to the classification, certification, registration, surveying or auditing, or maintenance of ships, installation, machinery, materials or equipment, that any computer, hardware or software or relevant electronic components, servers or programs, databases or other mass data storage, web based application, electronic information systems, microchips or other embedded electronic parts, has the capacity to process changes in date and/or in time data or information without loss of performance or functionality or information accuracy. The society hereby expressly excludes any liability of whatsoever nature and caused in respect of any loss, damage or expense, whatever arising out of or in connection with the loss of performance or functionality or information accuracy.
19. Nothing contained herein or in any document, information or advice or provided in connection with or pursuant to the performance by the INTERNATIONAL NAVAL SURVEYS BUREAU - I.N.S.B. of its services, shall be deemed to relieve any designer, naval architect or engineer, builder, manufacturer, shipyard, supplier, contractor or subcontractor, repairer, ship owner or operator, or any other individual or entity, from any warranty or any other contractual obligations expressed or implied or from any fault whatsoever, not to create any right, claim or benefit in any third party.
20. Any and all disputes or differences of whatsoever nature over the interpretation or enforcement of the herein conditions shall be tried by both contracted parties to be resolved extra judicially and in good faith. Should the raised disputes remain same shall be referred to arbitration in Piraeus according to the in force Greek law on arbitration. A sole Arbitrator will be appointed by the President of the Appeal Court of Piraeus (Effetio). The arbitration will be held in Greece, preferably in Piraeus, at a place and time to be determined by the Arbitrator, and will be confidential. It is hereby understood and agreed that the decision of the Arbitrator will be final, no appeal will be permitted to a National Court, irrespective of the provisions of the said law and the fact that it may permit such appeals from the decision of an Arbitrator, either on a question of law or on a question of fact. If the Arbitrator determines that any provision of the present conditions is invalid or unenforceable under the governing law, such determination shall not affect the remainder of the present conditions, the provisions of which shall remain in full force and effect.
21. Services offered by INTERNATIONAL NAVAL SURVEYS BUREAU - I.N.S.B. are priced according to its current fees table. Any intervention of INTERNATIONAL NAVAL SURVEYS BUREAU - I.N.S.B. whether completed or interrupted for any reason, shall be invoiced and paid upon the receipt of the invoice. Further it is hereby agreed that all fees and expenses as a result of the applied services shall be covered to the society, regardless of whether certification will be achieved or not. Interest may be demanded for late payments.