



SUPPLIER FIRM APPROVAL

APPLICATION FOR

THE ISSUE OF A DOCUMENT OF APPROVAL

I. SUPPLIER INFORMATION

Company Name: \_\_\_\_\_
Address: \_\_\_\_\_
Phone Nr: \_\_\_\_\_ Fax Nr: \_\_\_\_\_
E-mail: \_\_\_\_\_ Website: \_\_\_\_\_
Contact Person: \_\_\_\_\_

II. FIELD OF SERVICES REQUESTED FOR APPROVAL

Please indicate with a check mark the category you are applying for:

- Checkboxes for: Divers, Radio Electronics, Fire & Safety Equip., Thickness Measurers, Other (\* please specify below)

III. APPLICABLE CRITERIA

Upon receipt of the appropriate application, INSB will determine the required and applicable documentation to be submitted by the applicants and which are essential for the supplier's evaluation towards INSB's specification and requirements.

INSB may provide subsequent approval to supplier firms providing services which fall within the above categories subject to their compliance with the below evaluation criteria:

- To be already approved by a recognized Classification Society member to IACS or TSCI. Or
To be ISO 9000:2000 certified Or
To be already approved by National Competent Authorities

Please ensure that appropriate supporting documentation is included or attached to the present application form, to facilitate the approval evaluation process.

III. VALIDATION OF APPLICATION REQUEST

I, We, have read the applicable Terms & Conditions as shown overleaf and we express our consent and agreement thereof.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Please address to INTERNATIONAL NAVAL SURVEYS BUREAU Head Office (INSB)
Attention: Dpt. For Development & External Affairs

Fax: +30 210 4184282 / Email: insb@hol.gr / Ph: +30 210 4532529 / 4537993

## TERMS & CONDITIONS of INSB - SUPPLIER FIRM APPROVAL

### 1. AGREEMENT

Unless otherwise agreed in writing, all services rendered and Document of Approval issued are governed by the Terms and Conditions of the "Application For The Issue Of A Document Of Approval" which are hereby incorporated by reference.

### 2. REPRESENTATION AS TO ISSUE OF A " DOCUMENT OF APPROVAL "

A " Document of Approval" represents that the applicants' documentation and submitted credentials meets the INSB's Quality System applicable requirements and criteria, which relate to the process for the Approval of Suppliers (Subcontractors).

### 3. SUSPENSION OF APPROVAL

Any of the following events will cause immediate suspension of the issued "Document of Approval", unless required evidence or documentation is brought to the attention of the INSB for a new review and approval:

- a) Change or withdrawal of the firm's Quality certificate;
- b) Major alterations in the firm's Quality System which affect or enact the need for a new verification audit by the attending certification body;
- c) Substantial change in management organization;
- d) Failure to correct a non-compliance identified during Quality audits or in service;
- e) Refusing access to INSB personnel for a potential on sight evaluation;
- f) Withdrawal of other applicable recognition the firm may hold which affect the full compliance of the firm's credentials in relation to INSB's criteria for supplier approval;
- g) Major changes in the firm's production methods or services;
- h) Failure to pay INSB approval or renewal fees.

### 4. VALIDITY

The validity, applicability and interpretation of a " Document of Approval" issued under the present Terms are governed by the Rules, Guides, and Quality Standards of INSB, which shall remain the sole judge thereof. Nothing contained in the issued by the INSB

" Document of Approval" shall be deemed to relieve any approved by the INSB supplier / subcontractor of any warranty express or implied, nor create any interest, claim or right or benefit in any third party. It is understood and agreed that nothing expressed herein is intended or shall be construed to give any person, firm or corporation other than the parties hereto, any right , remedy , or claim hereunder or under any of the provisions herein contained; all of the provisions hereof are for the sole and exclusive benefit of the parties hereto.

### 5. LIABILITIES

The party to whom an " Document of Approval" is issued, and his assignee and successor in interest, agree to indemnify and hold harmless INSB from and against any and all claims, demands, lawsuits or action for damages, including legal fees to persons or other entities and property, tangible, intangible or otherwise which may be brought against INSB incidental to, arising out of or in connection with the work done, services performed or material to be furnished under the present application or any issued by the INSB " Document of Approval".

### 6. ARBITRATION

The parties agree that all disputes arising in relation to the present agreement primarily shall be tried by both parties to be resolved extra judicially and in good faith.

Should the raised disputes remain same shall be referred to arbitration. A sole Arbitrator will be appointed by the President of the Appeal Court of Piraeus, Greece. (Effetio). The arbitration will be held in Greece, preferably in Piraeus, at a place and time to be determined by the Arbitrator, and will be confidential.

The parties mutually agree that the decision of the Arbitrator will be final, no appeal will be permitted to a National Court, irrespective of the provisions of the said law and the fact that it may permit such appeals from the decision of an Arbitrator, either on a question of law or on a question of fact.